MES IMCC Library and Information Resource Center

InfoLibManager A Newsletter of MES IMCC

September 30, 2020 Editor Dr Mrs Meenal Oak



Browse upgraded Library web page on the Institutional website

Library webpage for online accessibility

Director's Message



The educational scenario in all over the world is going through sea changes due to the impact of Covid pandemic Situation. We at MES IMCC are focusing on the continuous adoption through innovation and successful experimentation including digitization of the education including e-classroom conduction and online service mode implementation.

The IMCC Library and Information Resource Center has taken excellent efforts in providing the library services in an online mode to meet and exceed the users' expectations in the current scenario. Library is the heart of an academic institution and the strength of any institution depends on the pumping of the heart. The library staff has stretched further to administer and coordinate the IGNOU Study Center of IMCC-16142 and also the two autonomous programmes SET NET Training and the PGDLIMAN (Post Graduate Diploma in Digital Library Automation and Networking) for the Library Science Professionals specially for the Maharashtra State. The development of the library and the attitudinal focus of the Librarian are assisting the IMCC tremendously in yielding the expected results.

I wish InfoLibManager 2020 a grand success.

Dr.Santosh DeshpandeDirector
MES IMCC.Pune

From the Institutional Librarian



The COVID pandemic situation all over the globe and the lockdown has affected the health of the human race and ultimately impacted every related field including the industry and education. The need to grow in a consistent manner raised the culture of more focused digital education in every nation.

The educational institutions in developing countries like India started inculcating the culture of online education and focusing on the virtual classrooms and the provision of e-resources to the varied user segments. MES IMCC Library and Resource Center has continued to render the remote services to support effective library assistance to the User Community. This is done through updating of the library webpage on the Institutional site, provision of online library catalogue and the subscribed online databases and open e-resources including the NDL (National Digital Library), Shodhganga and Shodhgangotri (INFLIBNET), Project Gutenberg and DOAJ. The service is

further strengthening through the e-communication mode through emails at the individual level.

7 Days International Virtual Developmental Programme was conducted for the librarians for Librarians on "Imbibing Skills for Today's Librarianship: Techniques & Tools" in collaboration with MUCTA (Mumbai University and College Teachers Association). The library staff is also actively working to run entire IGNOU SC 16142 @ MES IMCC and since the lockdown period its been run in the emode. Autonomous program PGDLIMAN of the institution for the LIS Professionals is being conducted smoothly now on Google Classroom by the faculty with the submission of online assignments and e-evaluation respectively.

The consistancy in service provision and the upgradation with the required adoption are the real keys to get the successful results of growth.

Best wishes,

Dr.Mrs Meenal Oak

Librarian (Selection Grade) & Coordinator IGNOU SC 16142 Coordinator, SET NET Training Program & PGDLIMAN MES's IMCC, Pune

Inside the Issue

- Director's Message
- From the Institutional Librarian
- Library Profile 2019-20
- Library Activities
- Best Practices
 - Library WebPage upgradation
 - Online Catalogue (OPAC)
 - **■** Effective Accessibility of e-resources
- Programs for the Academic Professionals
 - MES IMCC & MUCTA's 7 Days International Virtual Developmental Programme for Librarians on Imbibing Skills for Today's Librarianship: Techniques & Tools
 - o MES IMCC's IGNOU Study Center
 - o **PGDLIMAN**
 - SET NET Training Program
- Other News
 - Publications and Invited Talks
 - Interview with a Librarian

Library Profile: 2019-2020

> Library Features

- Situated in a separate building on the Institutional campus
- Accessibility and service provision of e-resources through upgraded library webpage
- Computerization of the library services and functions using KOHA an open library software
- ❖ Bar Code Technology for the Library Documents Transaction
- Back Up system
- Library Generated Bar Coded PVC Identity cards for the students and the faculty members & User Borrower Cards
- Digital Institutional Repository using the D-space open source software for the effective accessibility of the Summer Projects and the Institutional Intellectual output of IMCC
- Use of Dewey Decimal Classification system, 23rd ed. for the systematic arrangement of the library documents
- ILL service to the MES's Institutions
- Document Recommendation Slips for Faculty as well as Students
- Biometry for maintaining the daily entry register for the Reading Hall
- Library LAN and connectivity to Institutional LAN
- Annual Publishing of Library Newsletter- InfoLibManager

- Annual Stock Verification
- User OPAC and access to Project Reports through the IR in the library and on the Institutional Campus
- Students and faculty Database Development and Maintenance
- Conducive environment for study and research in the Library
- Library Blog
- ❖ Use of LIBQUAL+ for measuring users feedback on continuous basis
- Service up gradation
- Swami Vivekananda Section

> Library Services

- o Hall Reading
- Home Lending
- o SDI & CAS
- Plagiarism % Testing of the Thesis using URKUND
- Digital Library Collection access
- Indexing Services

- Abstracting Services
- Current Updates through Display Boards
- Document Reservation Facility
- Systematic arrangement of the books using Dewey Decimal Classification,
 23rd ed
- Printed Project reports
- Users study
- Newspaper clippings
- Use Study
- Add-on card Facility to the Students
- DLL through DELNET
- o Access to on-line databases ProQuest Management Collection and N-List
- Reference Service
- Referral Service

> Library Facilities:

- Document Scanning
- Reprography
- o Internet Search
- Wi-Fi connectivity
- Digital Library

> Library IT infrastructure

- Zebra ZXP 32 Printer with ID making software for ID cards Printing
- Laser printer HP M 1005 for document scanning, Xeroxing and printing
- HP Laserjet 1018 printers
- HP colour printer
- Barcode scanners
- Lamination Machine

- o PC-
- Laptop

Library Activities

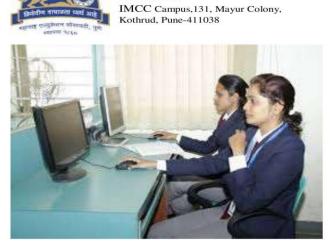
Library Orientation through the online app Zoom

The libraries and information centers all over the world are adopting continuously to render the services to exceed users' expectations. By focusing on the current scenario, IMCC Library and Information Center basically focused on conducting the library orientation programs for the students of all the programs of IMCC to create awareness about the online library services provide rough the upgraded library webpage of the Institutional website.

During the session induction about the Nlist online database and other open access databases useful for the computer and management science were highlighted with the practical demonstration by Dr Mrs Meenal Oak

Maintenance of Hygiene and SOP's application in the Library

Library has reoriented the SOP's and the application has been done at the library in the benefit of the user community by focusing the social distancing aspect for the best results.



MES'S IMCC LIBRARY AND INFORMATION RESOURCE



Best Practices

Webpage Upgradation: effective access to Library e-resources!

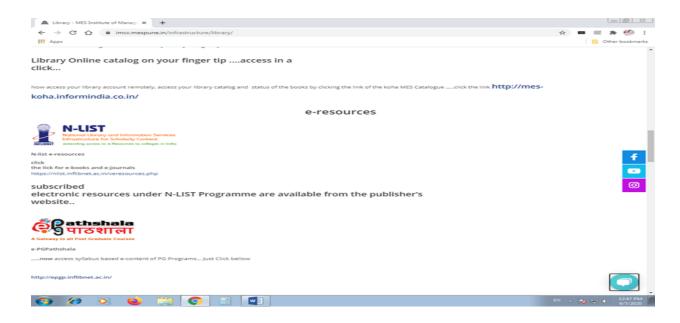
The IMCC Library has undergone a major upgrade in the online service due to the impact of COVID Pandemic in all over the globe. The service provision to the user segments focusly the research scholars, students and the faculty members of the organization is been foculy done through the login IDs and Passwords for more effective accessibility to the online resources.

The library webpage on the institutional website has been upgraded to provide access to the e-books and e-journals through N-List and other paid resources including the recommended titles of textbooks.

The library membership can be taken through the online mode and document status also can be viewed through the library webpage of the institution.

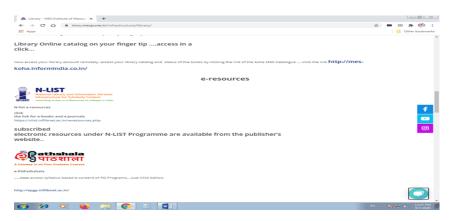
The library webpage also provides information about the Global Status of COVID and the guidelines of required precautions of WHO (World Health Organization) alongwith the download links to Arogya Setu App,Government of India.

Read more on our website



© MES IMCC Library

131 Maur Colony , Pune, Maharashtra, India 411038



IMCC Library online Catalogue

The library has a very rich collection

of printed books, periodicals, thesis and project reports focusly developed on Management and Computer Science. Now the library's catalogue of books and other reading material can be accessed through the libraries OPAC (Online Public Access Catalogue) through

the library software system koha. The library catalogue is searched by author, title, publisher, keyword and year of publication.

Refer online library catalogue on our website

© MES IMCC Library OPAC

131 Maur Colony , Pune, Maharashtra, India 411038

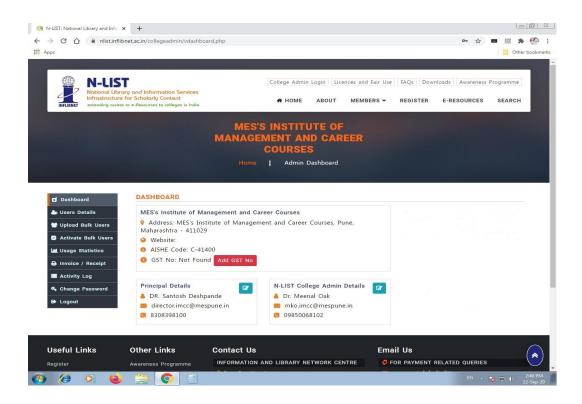
Effective Accessibility of eresources N-List Database accessibility

The library provides effective access

through the paid online information resource Nlist consisting of a rich



collection of ebooks (1,64,000) and ejournals (more than 6000 +)in the full text format.



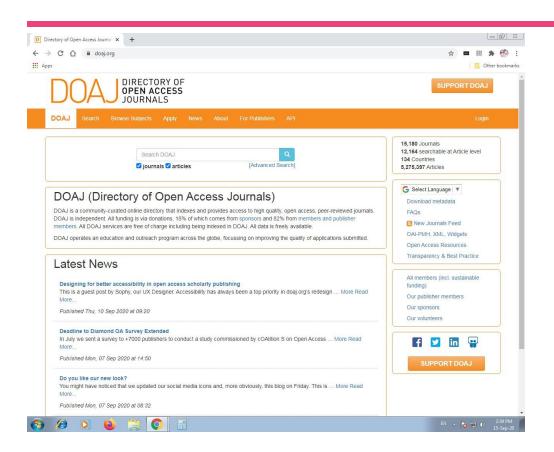
Accessibility through NDL (National Digital Library) & e-PG Pathshala : Projects of MHRD



Users can get access to more than 6,00,000 e-books through the National Digital Library and more e-content through e-PG Pathshala. It hosts educational resources for the academic fraternity as teachers, students, and researchers.

Access to DOAJ (Directory of Open Access Journals)

Readers are now able to access an online directory "DOAJ" which indexes and provides access to 15,180 open access and peer reviewed journals from 20 major subjects from the globe.. The service provided on a free of charge basis through DOAJ. It's a global level outreach program.



Programs for the Academic Professionals

MES IMCC & MUCTA's 7 Days International Virtual Developmental Programme for Librarians on Imbibing Skills for Today's Librarianship: Techniques & Tools



Website: https://sites.google.com/mespune.in/mes-imcc-mucta-developmental-p/home

Considering the impact of COVID-19 on the globe and on the academic profession as well, the MES IMCC- Maharashtra Education Society's Intitute of Mnaagment and Career Courses in collaboration with the MUCTA Mumbai University and College Teachers Association organised a **Virtual Developmental Programme for Librarians for** 7 days(during 24th May to 30th May 2020).

Basic focus of this program was to provide the guideline to the LIS professionals by considering today's changing higher educational scenario. coming period henceforth in order to provide the services to the varied user

Programme was a well mix of the sessions practical tools and the attitudinal skills which are required to imbibe for building the overall personality of the Librarians for superseding the challenges in the coming period. The sessions were conducted on the current aspects requiring quick adoption from the academic professionals such as ZOOM platform, Scientific misconduct, Moodle applications, Document retention policy and Open access resources.

Program started with the welcome address of Dr Santosh deshapnde Director, MES IMCC and ended with the valedictory address given by Dr Bharat Vankate , Secretary MES on the 30th May 2020)

The program got an overwhelming response. Total 3380 library professionals registered for the programme from India, United Arab Emirate (UAE), Bangladesh and Pakistan. The sessions were conducted by the experts at the global level from the well known organizations such as the Mr Jay Bhatt, Librarian _ engineering , Drexel University USA Drexel University, Philadelphia USA, Dr M G Sreekumar, CEO and Chief Information Resource Center and Adjunct professor Humanities and Liberal Arts.IIM Kozikode (IIMK), India, Dr . Mitul Nasiruddin , Dean, Undergraduate Schools and Head Department of

Library and Information Science, University of Dhaka, Bangladesh National University (NU), Dhaka, Bangladesh, Maulana Azad National Urdu University (MANUU) Hyderabad.Mr. Sameer Raje, General Manager and Head of India, Zoom and Mr Dharmaraj Senapati Sales South India Zoom

and Mr Mukul Kulkarni Asst. Prof. MES IMCC Moodle Applications: a knowledge resource center perspectiveMES's Institute of Management & Career Courses (IMCC).

The sessions were hosted by the Program Coordinator Dr. Mrs Meenal Oak, and Dr Subhas Athawale, an advisory Committee Member and Hon. General Secretary MUCTA.

For a detailed report kindly visit the site: https://drive.google.com/drive/search?q=IMCC%20MUCTA%20report

IGNOU Study Center 16142 @ MES IMCC

The institution has got the center of IGNOU to run the distance learning programs since 2014. The center is actively managed by the library and the staff of IMCC very enthusiastically under the direction of Dr Santosh Deshpande HOI IGNOU SC and the Director MES IMCC, Pune.

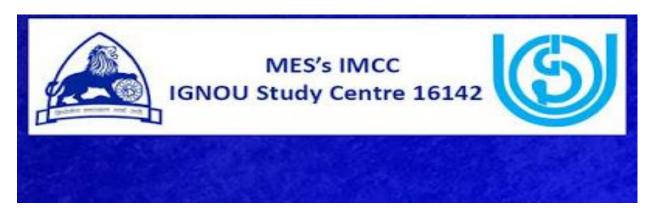
The center has at present 1326 learners and runs MBA, BCA, BTS, MTTTM, BLIS, MLIS, PGDLAN CLIS, CBS, CIT on the campus under the coordinatorship of Dr Mrs Meenal Oak since January 2015. Dr Mrs Meenal Oak as a center Coordinator is responsible to coordinate and manage entire activities of the center pertaining to counselling and marketing and entire administration of the programs. By considering the current scenario, the center has started conducting the sessions in an online mose through online mode.

Visit of the Pro Vice Chancellor IGNOU , New Delhi to IGNOU SC MES IMCC, Pune

Prof Dr Das in the last week of December Pro Vice Chancellor IGNOU visited at MES IMCC's IGNOU Study Center16142. It was a fruitful discussion on various aspects of distance mode learning, new horizons and the service sector as a flourishing belt of the world. He also pleased to visit IMCC's library and information resource center.



Dr Mrs Meenal Oak Coordinator, IGNOU Study Center, MES IMCC alongwith Prof Dr Das Pro Vice Chancellor IGNOU New Dehi and Shri Saunand Asst. Director IGNOU RC Maharashtra



Autonomous programs

PGDLIMAN

Due to the leading approach of MES IMCC, an autonomous programme of one year- Postgraduate Diploma in Digital Library Management Automation and Networking (PGDLIMAN) for library science professionals particularly in the Maharashtra state, was launched.

For the A.Y. 2020-21, the candidates are registered from the varied places of Mumbai and Pune. During the current scenario the institution has started conducting the sessions through the Google Classroom with the online submissions and the evaluation.

Dr Mrs Meenal Oak is the coordinator of the program.

SET/NET Training Programme

MES IMCC has started the SET/NET training programme to provide proper guidance to the fellow library professionals, in order to prepare them for the SET/NET Examination by the *systematic conduction* of the theory and MCQ's sessions from the year 2015. Basic attitude of MES of grooming the leaners and enthusiasm and quest for knowledge of earlier batches has encouraged us to continue with our efforts of providing training for SET/NET examinations for the benefit of the library science profession. The candidates registering from all over the

Maharashtra from *Mumbai*, *Bhusawal*, *Aurangabad*, *Shengaon*, *Nashik*, *Ahamadnagar*, *Mangaon*, *Solapur*, *Bhusawal* and Pune and various places nearby Pune as *Manchar*, *Baramati*, *Khed* etc. As on today a total of 27 candidates of the programme have qualified the SET/NET examination.

List of the candidates of the Training Program of MES IMCC qualified SET/NET

- 1. Ms Supriya Kuber, Librarian, Rasikla Dhariwal College of Pharmacy, Chinchwad, SET 2016
- 2. Mr Vikas Jagtap, Asst. Librarian, Government College of Engineering & Research, Avasari, SET 2016
- 3. Mr Vikas Jagtap, Asst. Librarian, Government College of Engineering & Research, Avasari, NET 2016
- 4. Mrs Shubahngi Bansode, Librarian, Kashibai Navale College of Commerce, Erandwane, Pune, SET 2016
- 5. Mrs Meenal Mali, Librarian, ET's B Ed College Talegaon, Dabhade, SET 2016
- 6. Mrs Supriya Gudewar, Asst. Librarian, Marathwada Mitra Mandal's College of Engineering, Pune, SET 2016
- 7. Deepali Jadhav, Librarian, Shivaji Maratha Law College, Pune, SET 2017
- 8. Mrs Pritam Maral, Library Asst. VIT College of Engineering Pune, SET 2017
- 9. Mrs Rajashree Wayal, Asst. Librarian, SVPM's College of Engineering, Malegaon, Baramati, NET 2017
- 10. Mrs Rajashree Wayal, Asst. Librarian, SVPM's College of Engineering, Malegaon, Baramati, SET 2018
- 11. Dr Madan Zade, Librarian, Indrayani College of Pharmacy, Talegaon Dabhade, SET 2018
- 12. Mr Ashok Lande, Librarian, VU, Pune, SET 2018
- 13. Mrs Sushma Bhosale, Asst Lib., D Y Patil School of Architecture, Pune, SET 2018
- 14. Mr Vishvanath Bamankar, Librarian, G M Veadk Inst of Technology, Raigad, SET 2018
- 15. Mrs Mukta Naik, Asst. Librarian, Raheja School of Bandra, SET 2018
- 16. Mr Rajaram Kamble, Lib.Asst., Govt. College of Engineering (COEP), Pune, SET 2018
- 17. Mrs Rahashree Gadkari, Librarian, IIBR Chinchwad, SET 2018
- 18. Mrs. Pratima Phalke, SET 2019
- 19. Dhiraj Chogale, Library Asst, Bhavans College, Andheri, SET 2019

- 20. Yogita Kadu, SET 2019
- 21. Dhanashri Kanade, Librarian, Late. G.N. Wagh Smriti Granthalaya, Shirur, SET 2019
- 22. Mr. Prashant Phugnar, Librarian, Ahmednagar College, Ahmednagar, SET 2019
- 23. Mrs. Suhasini Kunale, Teacher, Aaryans School, Tembhurni, SET 2019
- 24. Mrs. Vaishali Mulik, Asst. Librarian, Bharati Vidyapeeth, Pune, SET 2019
- 25. Priyanka Gaikwad, VU, Pune, SET 2019
- 26. Urmila Ghadge, Assistant Library Incharge, Symbiosis Institute of Design, Pune, NET 2019
- 27. Depak Kharole, NET 2019





Dr Mrs Meenal Oak Coordinator of SET NET Training Program, the advisory body members Dr S K Patil and Dr N B Dahibhate with the candidates of the SET NET Training Program

Publications, Invited Webtalks and Felicitations of the Library staff

Dr mrs Meenal Oak was appointed on the invited by the

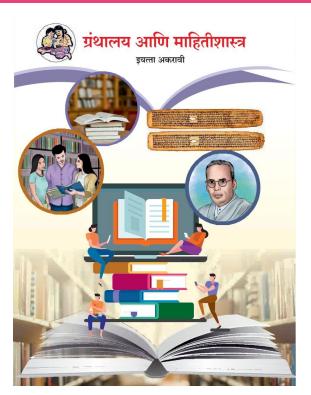
Publications

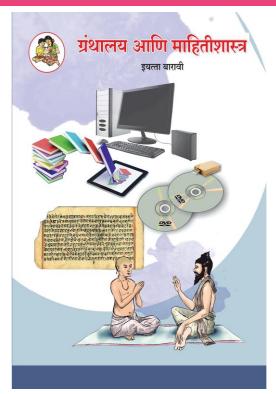
1. ओक, मीनल इत्यादी. 2020. ग्रंथालय आणि माहितीशास्त्र इयत्ता बारावी . महाराष्ट्र राज्य पाठ्यपुस्तक निर्मिती व संशोधन मंडळ पुणे.

http://cart.ebalbharati.in/BalBooks/pdfs/1201000665.pdf

2. ओक, मीनल इत्यादी. 2019. ग्रंथालय आणि माहितीशास्त्र इयत्ता अकरावी . महाराष्ट्र राज्य पाठ्यपुस्तक निर्मिती व संशोधन मंडळ पुणे.

http://cart.ebalbharati.in/BalBooks/pdfs/1101000665.pdf





Images of the Textbooks authored for Balbharti, Pune

Invited webtalks

 Working in Metric Structure: sharing the experiences of koha Librarianship to handling a Distance Learning Center, Venue: Mahatma Gandhi Central University, Motihari, Bihar, Date: 2/5/2020 Audience: LIS professionals, Research scholars & Students of LIS

- COVID-19 Pandemic: Importance of Library in current scenario and it's impact in future, Venue: Shri Vaishav College, Indore, Date: 6/6/2020, Audience: Professors, Research Scholars, LIS Professionals the Governing body
- 3. Benchmarking: effective applications in knowledge resource centers, Venue: KCO Pvt.Ltd. Mumbai, Maharashtra, Date: 29/4/2020, Audience: LIS professionals in India, attended by 197 participants and viewed by more than 496 viewers; access on https://www.facebook.com/kamlesh.ghadi.7/videos/3186660824730346/
- 4. Service Qualities & Librarianship: Issues & Opportunities, Venue: KCO Pvt.Ltd. Mumbai, Maharashtra, Date: 17/4/2020, Audience: LIS professional @ KCO Pvt.LTD.

Felicitation

Felicitation by the MES IMCC on 12 June 2020 by the Director Dr Santosh Deshpande on behalf of MES IMCC for the excellence in performance through the services and the professional front during the lockdown period



पुस्तकालय से ही होता है पाठकों की ज्ञान क्षमता

'वर्तमान स्थिति में पुस्तकालय का महत्व एवं भविष्य में इसका प्रभाव' पर

राष्ट्रीय वेबिनार बग रिपोर्टर = इंदौर

हमेशा हमारी मार्गदर्शक रहेंगी

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Felicitation by the MES IMCC with the hands of Dr Santosh Deshpande, Director MES IMCC, Pune

Interview with a Librarian

Dr Preeti Sarda a working Librarian (Incharge), Post Graduate Government College for Girls-42, Chandigarh conducted an interview during August of Dr Mrs Meenal Oak for the Blog runs specially for the Library professionals across India. The motto is to bring together various eminent LIS professionals at one platform.

Till now interviews of 13 eminent LIS professionals at the national Level have been posted on the blog. The interview was conducted on the current challenges for the profession and the overall scenario.

For more details the blog link can be viewed..

https://indialibrarians.blogspot.com/2020/08/dr-meenal-oak-administrative-

 $\frac{librarian.html?fbclid=IwAR2egg9bzghLUfprDHG05uPEXxEdNSFNtvEnjRg4N1}{po20SzapKnUBEfE5I}$



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Published by : Dr Santosh Deshpande, Director, MES IMCC Edited , Designed and Prepared by : Dr Mrs Meenal Oak, Librarian, MES IMCC

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